

Louisiana Balance of State Continuum of Care Coordinated Entry Implementation Quickstart

Overview

HUD's national deadline for coordinated entry implementation is January 23, 2018. The remaining elements of the LA BOSCO's Coordinated Entry System take effect that day. This **Implementation Quickstart** is an overview of how the Coordinated Entry System as a whole will impact providers that use coordinated entry, including all state ESG- and CoC-funded projects.

It should be used as a supplement to the **LA BOSCO Coordinated Entry Policies and Procedures (CES P&P)**. This document is not intended to be comprehensive.

Impacts

Outreach

- **Outreach teams must refer participants to a Coordinated Access Point for assessment.** Currently, outreach teams are "strongly encouraged" to do this within 2 business days; in the future, the LA BOSCO will establish a concrete timeline. There are Coordinated Access Points across the LA BOSCO; see the CES P&P for details.

Assessment

- **Participant need is assessed by Coordinated Access Points; the assessment's outcome is a VI-SPDAT score, which determines each participant's place on the Prioritization List.** Participants are referred to providers based solely on the project's legitimate eligibility criteria (i.e. special populations) and their VI-SPDAT score. (Ties are broken by factors including length of homelessness; see the CES P&P for details.)
- **Coordinated Access Points are responsible for collecting Releases of Information for Coordinated Entry and HMIS.**

Intake

- **New participants must be enrolled exclusively from the Prioritization List.** The Prioritization List covers the entire LA BOSCO and is populated by Coordinated Access Points.
- **Participant referrals are requested by submitting a referral request form to cesreferral@gmail.com.** The referral request form will be published on or before January 23.
- **Participant referrals are returned to providers via HMIS.** Providers must be able to receive HMIS referrals through the HMIS dashboard; contact wschild@homelessinbr.org for technical assistance.
- **Providers must attempt to enroll referrals in descending order of their VI-SPDAT score.** See the CES P&P for specific enrollment process requirements.
- **Providers must attempt to contact each referral for at least 5 business days before moving onto the next referral.**
- **Providers are ultimately responsible for collecting all eligibility documentation EXCEPT the Releases of Information for Coordinated Entry and HMIS.**
- **Providers may not reject eligible referrals except under extraordinary circumstances.** See the CES P&P for details.